Syllabus
ACCT 208 - Business Data Analysis
Spring 2014

Credits: 3 hours
Class Time: Tuesday and Thursday 9:35 to 10:50 am
Room: Pulliam 0042
Prerequisites: MATH 139

Instructor: Chanta Thomas
Accounting Department
E-Mail: Chantathomas@gmail.com
*Put course title in the subject line of any e-mails you send to me.
Office: Rehn 220
Office Hours: Tuesday 11:00 to 12:30 or by appointment

Class Web Page: https://online.siu.edu
All announcements, assignment instructions, PowerPoint slides, quizzes, and grades will be posted on D2L (Desire to Learn).

Text: BSTAT (with Review Cards and Printed Access Card), 1st Edition
Gerald Keller
ISBN-10: 0538479825
Note: This is the text packaged with the Cengage course key; should you purchase the book from another sources without the course key card, the ISBN will be different.

Course Objectives:
1) Creative problem solving. By the end of the semester students should be able to determine the type of analysis appropriate to a given situation, perform the computations by hand or computer, and interpret the results. The focus will be on understanding concepts and selecting/interpreting appropriate statistical tests.
2) Communication skills. Written communication is essential in performance on quizzes and examinations. Knowledge of mathematical symbols is also highly stressed.

Exams: There will be four exams AND a cumulative final exam given in this course. Each test will be worth 100 points. The lowest score out of the five will be dropped. If you miss an exam for whatever reason, that missed exam will receive a zero. That exam will be dropped. If you have more than one missed exam or more than one zero on an exam, only one exam will be dropped. See me if there are any questions concerning this policy.

Quizzes: There will be a total of twelve quizzes given in this course at ten points each. All quizzes are to be via D2L. Friday at noon the quiz corresponding with the current chapter will become available. You will have until Sunday at noon to take the quiz. If you do not take and complete the quiz prior to that deadline, YOUR QUIZ WILL NOT COUNT AND WILL NOT BE GRADED NO ACCEPTIONS. There are no makeup quizzes. The lowest two scores will be dropped. Only ten of the twelve quizzes will count towards your grade.
**Homework:**
There will be a minimum of ten homework assignments worth ten points each. All homework assignments will be given via D2L. Some of the assignments will be to complete problems in the textbook. One textbook is on reserve in the library. Do not wait to the last minute to use it. Not having a textbook available is not a valid excuse for not completing your homework assignment on time. If more than 10 homework assignments are assigned during the semester only the top ten will count towards your grade.

**Make-ups**
There will be NO opportunity to make up any missed exams, homework or quizzes. In the case of a documented situation or emergency approved by the instructor or as stipulated by university policy, arrangements may be made to assist in unavoidable situations. However, approval is rare and is at the instructor’s discretion.

**Grading:**
Tests (best 4 out of 5 exams: 4 exams, 1 comprehensive final) 400 points
Quizzes (10 quizzes to be completed on D2L) 100 points
Homework 100 points
Total Points: 600 points

**Total points are subject to change**

The overall course grade includes four exams (400 points), twelve assignments (100 points) and participation (100 points). Total course points are 600 points. At the end of the semester, letter grades will be assigned based on your total scores as indicated in the following table:

<table>
<thead>
<tr>
<th>Total scores</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>600 – 540</td>
<td>A</td>
</tr>
<tr>
<td>539 – 480</td>
<td>B</td>
</tr>
<tr>
<td>479 – 420</td>
<td>C</td>
</tr>
<tr>
<td>419 – 360</td>
<td>D</td>
</tr>
<tr>
<td>≤ 359</td>
<td>F</td>
</tr>
</tbody>
</table>

**Academic Dishonesty:** The College of Business and Administration diligently prosecutes all cases of academic dishonesty. Academic dishonesty as defined by the Student Conduct Code includes the work of another as one own or cheating by any means. Academic dishonestly also includes aiding, abetting, concealing, or attempting such activity. All SIUC students are required to abide by the Student Conduct Code. Please refer to the following website for more information regarding informal and formal procedures for handling suspected cases of academic dishonesty: [http://www.siuc.edu/~policies/policies/conduct.html](http://www.siuc.edu/~policies/policies/conduct.html)

**Cell Phones:** All cell phones need to be turned off at the beginning of class. If a cell phone rings during an exam it will be considered cheating. Cell phones may not be used as calculators for the tests.

**Expectations and Student Standards:**
- It is expected that the student possesses the knowledge and skills commensurate with his or her education level including, but not exclusive to, the ability to read and write at a college level.
• It is expected that the student will familiarize himself or herself with the Blackboard course shell and its operation.
• It is expected that the student participate in this course by reading assigned material, submitting assignments in a timely fashion, and interacting with the class.
• It is expected that the student will check his or her e-mails and announcements (D2L) daily.
• It is expected that the student will ask appropriate questions when a direction is unclear to him or her in a timely fashion.
• It is expected that the student will keep a copy of all materials turned into the instructor regardless of the medium used.
• It is expected that the student understands that late work, without prior approval for the delay, shall not be accepted.
• It is expected that students will respond in a timely manner to emails from the instructor. The student understands that any delay in responding to emails from the instructor, especially concerning questions the student may have about aspects of the course, may adversely affect the student’s grade in the course. Any deadlines that pass as a result of delay in the student’s response shall not be waved.

Disability Support Services: Southern Illinois University supports Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, which insure that postsecondary students with disabilities have equal access to all academic programs, physical access to all buildings, facilities and events, and are not discriminated against on the basis of disability. Students with Disabilities: Any students with a disability must provide formal documentation. Please contact me by August 29th provide me with the necessary papers if you have a disability and we will discuss any necessary accommodations. Disability Support Services (DSS) provides federally mandated academic and programmatic support services to students with permanent and temporary disabilities. Students are responsible for identifying themselves to DSS, for providing documentation, and for requesting accommodations. http://www.siu.edu/~dss/

Emergency Procedures: Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on the BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

Disclaimers:

1. The Instructor reserves the right to modify or append any portion of this syllabus, and the respective requirements of the course, upon notice to the students, which shall be given during the allotted class time. Students who do not attend said class are responsible for inquiry as any such changes.
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Topics Covered In Class</th>
<th>Due Today</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/14</td>
<td>Tues</td>
<td>Introduction to course</td>
<td></td>
</tr>
<tr>
<td>1/16</td>
<td>Thurs</td>
<td>Chapter 1</td>
<td>Complete bonus exercise to be turned in on Tuesday, avail. on D2L Quiz 1 to be completed by noon Sunday</td>
</tr>
<tr>
<td>1/21</td>
<td>Tues</td>
<td>Chapter 2</td>
<td></td>
</tr>
<tr>
<td>1/23</td>
<td>Thur</td>
<td>Chapter 3</td>
<td>Quiz 2 to be completed by noon Sunday</td>
</tr>
<tr>
<td>1/28</td>
<td>Tues</td>
<td>Discuss chapter 3 homework and Chapter 4</td>
<td>Chapter 3 homework due today</td>
</tr>
<tr>
<td>1/30</td>
<td>Thur</td>
<td>Chapter 4 and review for Exam 1</td>
<td>Quiz 3 to be completed by noon Sunday</td>
</tr>
<tr>
<td>2/4</td>
<td>Tues</td>
<td>EXAM I</td>
<td></td>
</tr>
<tr>
<td>2/6</td>
<td>Thur</td>
<td>Chapter 5</td>
<td>Quiz 4 to be completed by noon Sunday</td>
</tr>
<tr>
<td>2/11</td>
<td>Tues</td>
<td>Discuss Chapter 5 homework and Chapter 6</td>
<td>Chapter 5 homework due today</td>
</tr>
<tr>
<td>2/13</td>
<td>Thur</td>
<td>Finish Chapter 6 and discuss Chapter 6 homework</td>
<td>Chapter 6 homework due today; Quiz 5 to be completed by noon Sunday</td>
</tr>
<tr>
<td>2/18</td>
<td>Tues</td>
<td>Chapter 7</td>
<td></td>
</tr>
<tr>
<td>2/21</td>
<td>Thur</td>
<td>NO CLASS</td>
<td>Quiz 6 to be completed by noon Sunday</td>
</tr>
<tr>
<td>2/25</td>
<td>Tues</td>
<td>Discuss chapter 7 homework and Chapter 8</td>
<td>Chapter 7 homework due today</td>
</tr>
<tr>
<td>2/27</td>
<td>Thur</td>
<td>Finish Chapter 8 and Discuss chapter 8 homework</td>
<td>Chapter 8 homework due today; Quiz 7 to be completed by noon Sunday</td>
</tr>
<tr>
<td>3/3</td>
<td>Tues</td>
<td>Review for exam II</td>
<td></td>
</tr>
<tr>
<td>3/5</td>
<td>Thur</td>
<td>EXAM II</td>
<td></td>
</tr>
<tr>
<td>3/11</td>
<td>Tues</td>
<td>SPRING BREAK</td>
<td></td>
</tr>
<tr>
<td>3/13</td>
<td>Thur</td>
<td>SPRING BREAK</td>
<td></td>
</tr>
<tr>
<td>3/18</td>
<td>Tues</td>
<td>Chapter 9</td>
<td></td>
</tr>
<tr>
<td>3/20</td>
<td>Thur</td>
<td>Discuss chapter 9 homework and Chapter 10</td>
<td>Chapter 9 homework due today; Quiz 8 to be completed by noon Sunday</td>
</tr>
<tr>
<td>3/25</td>
<td>Tues</td>
<td>Finish chapter 10 and discuss chapter 10 homework</td>
<td>Chapter 10 homework due today</td>
</tr>
<tr>
<td>3/27</td>
<td>Thur</td>
<td>Chapter 11</td>
<td>Quiz 9 to be completed by noon Sunday</td>
</tr>
<tr>
<td>4/1</td>
<td>Tues</td>
<td>Discuss Chapter 11 homework and Chapter 12 &amp; 13</td>
<td>Chapter 11 homework due today</td>
</tr>
<tr>
<td>4/3</td>
<td>Thur</td>
<td>Finish chapter 12 &amp;13 and discuss Chapter 12 &amp; 13 homework</td>
<td>Chapter 12 &amp;13 homework due today; Quiz 10 to be completed by noon Sunday</td>
</tr>
<tr>
<td>4/8</td>
<td>Tues</td>
<td>Catch-up and review for exam III</td>
<td></td>
</tr>
<tr>
<td>4/10</td>
<td>Thur</td>
<td>Exam III</td>
<td></td>
</tr>
<tr>
<td>4/15</td>
<td>Tues</td>
<td>Chapter 14</td>
<td>Chapter 14 homework due</td>
</tr>
<tr>
<td>4/17</td>
<td>Thur</td>
<td>Chapter 15</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Day</td>
<td>Activity</td>
<td>Notes</td>
</tr>
<tr>
<td>-------</td>
<td>------</td>
<td>---------------------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>4/22</td>
<td>Tues</td>
<td>Chapter 16</td>
<td>Chapter 15 homework due today</td>
</tr>
<tr>
<td>4/24</td>
<td>Thur</td>
<td>Catch-up and review</td>
<td>Chapter 16 homework due today; Quiz 12 to be completed by noon Sunday</td>
</tr>
<tr>
<td>4/29</td>
<td>Tues</td>
<td>Exam IV</td>
<td></td>
</tr>
<tr>
<td>5/1</td>
<td>Thur</td>
<td>Review for Final</td>
<td></td>
</tr>
<tr>
<td>MAY. X</td>
<td>TBA</td>
<td>Final Exam</td>
<td>TBA</td>
</tr>
</tbody>
</table>