I. Course Description
In the past, managers aimed for success in a relatively stable and predictable world. In the turbulent environment of the 21st century, however, organizations are confronting an accelerating rate of change. They face constant innovation in information technology and a chaotic world of changing markets and consumer lifestyles. This course is intended to help you develop a better understanding of how to manage this turbulent environment.

II. Catalog Description and Credit Hours of Course
The study of modern theories of complex organizations. Particular emphasis is placed on open-systems perspectives of administrative theory and the adaptation of the organization to a changing environment.

3 Credit Hours

III. Prerequisite(s):
MGMT 341 with a grade of C or better. Restrictions: College of Business majors or minors, junior standing; or departmental approval required.

IV. Course Objective
The purpose of this course is to provide students with a basic knowledge of the design and structure of formal organizations. Since organizations are one of the most important social institutions in contemporary society, such knowledge is critical for one’s role as an informed citizen. Furthermore, many of the students in this course will pursue careers as managers or staff professionals in large, complex organizations. The knowledge gained in the course will help them understand and negotiate the context in which they will spend their working lives. Finally, American corporations are experiencing continual turbulence because of global competition, the rise of India and China as world economic powers, and many other factors. Understanding these factors, and their effects on corporations and government agencies, is important for any student headed into the world of management.
We will pursue learning about organizations through a combination of class lectures and in-class discussion. The lectures are intended to communicate basic theoretical and practical knowledge about organizations, while the in-class discussions are intended to draw out the practical implications of that knowledge.

V. Required Course Text


VI. Grading Policies

The student’s grade will be based on four exams and twelve article summaries, five quizzes, and class participation.

Grades will be updated on the website regularly using the grade function in D2L.

After the grade for each test and assignment is posted, the instructor’s grades will be assumed accurate unless the student can show otherwise. Any student wishing to appeal a grade must submit a WRITTEN appeal indicating the specific section the student is requesting to be reconsidered along with a short explanation of why the student feels they deserve a different grade. Verbal grade appeals will not be accepted. The student will have one week to appeal his/her grade. The final grade must be appealed within 48 hours after posting and before final grades are submitted to the University. Grade changes will not be made for an assignment or exam after the appeal period has expired.

Due dates for all exams and assignments are listed on the course schedule. Make up quizzes will not be given under any circumstance. Article summaries will be due by midnight on the due date unless otherwise noted. Late assignments will not be accepted.

Grade Distribution:
- Exam 1 – 100 points
- Exam 2 – 100 points
- Exam 3 – 100 points
- Exam 4 – 200 points (This test will be comprehensive. The exam will be open notes. The test will be given Wednesday, December 16th at 3:35 pm)
- Article Summaries – 120 points (12 articles. 10 points each) 1-2 page Word document submitted via D2L dropbox. The summary should demonstrate the student’s
ability to describe important issues discussed in the assigned article. The instructor is looking for application and critical thinking blending knowledge gained by reading the assigned text and article. The instructor is not looking for an article summary.

Quizzes – 50 points (Quizzes are given to encourage and reward class preparation). Quizzes are given at the discretion of the instructor. (They may be given at the beginning of class or the end of class.) No extra time is given to students who arrive late. Make-up work for quizzes is only given with an officially documented excuse (i.e. a doctor’s note or participation in an official University activity). Make-up work to replace a missed quiz must be completed within one week of your return to class.

Participation – 25 points (Participation points are awarded for class participation). On occasion the instructor will give unannounced activities or assignments for participation credit. Missing class may cause the student to miss participation credit. Participation assignments are given in class to those present that day. Make-up work for participation assignments is only given with an officially documented excuse (i.e. a doctor’s note for illness or participation in an official University activity). Make-up participation must be completed within one week of the day the student return to class.

90-100% - A
80-89% - B
70-79% - C
60-69% - D
Below 60% - F

All exams are objective and will be administered in class on the day and time scheduled. Any changes to exam schedule will be announced in class and on the class website.)

Make-up exams for officially documented absences will only be allowed if student’s request is received in writing at least one week prior to the exam or, in the case of extreme emergency, as determined by the instructor. Make-up exams will be scheduled at the discretion of the instructor.
VII. Emergency Procedures
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on the BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

VIII. Student Expectations

Students are expected to attend class. Attendance will be taken at the beginning of class.

Students will read the required assignment prior to attending class.

Students are required to turn off all cell phones and put them away before class begins.

Students are encouraged to login to the class website frequently to check for any new announcements on the news forum. These may include updates, changes to the class schedule or assignments, or other class information. The student is held responsible for any information shared on the class website.

Students are expected to comply with the expectations for civility, respect, and academic honesty as described in the Southern Illinois University handbook. Any practices of academic dishonesty will be dealt with strongly. Please comply with the SIU regulations on this matter. Any submissions that have been directly copied from past reports, internet web sites, i.e., plagiarism, will be considered cases of academic dishonesty. Cases of academic dishonesty could range from a grade of “0” in the assignment, a grade of “F” in the course, and/or university disciplinary action.
Civility:
“Every student at SIU-Carbondale is obligated at all times to assume responsibility for his/her actions, to respect constituted authority, to be truthful, and to respect the rights of others, as well to respect private and public property. In their academic activities, students are expected to maintain high standards of honesty and integrity and abide by the University’s Policy on Academic Honesty. Alleged violations of the Code of Student Conduct are adjudicated in accordance with the established procedures of the judicial system.

ADA:
“Any student who believes that they may need an academic accommodation based on the impact of a disability should contact the instructor to arrange an appointment to discuss their individual needs.

Questions, comments, or requests regarding this course should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to Dr. Pete Mykytyn chairperson, Department of Management.

Class Session Recording Restriction: The recording of any class session is prohibited except with the expressed consent of the course instructor/presenter at the time of the recording.

Please see other important information provided at the following link: http://pvcaa.siu.edu/forms/index.html

**COURSE SCHEDULE (TENTATIVE)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>August 25th</td>
<td>Introduction/Policies</td>
</tr>
<tr>
<td>September 22nd</td>
<td>Exam #1</td>
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<tr>
<td>October 13th</td>
<td>Fall Break (No Class)</td>
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<tr>
<td>October 20th</td>
<td>Exam #2</td>
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<tr>
<td>November 19th</td>
<td>Exam #3</td>
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<tr>
<td>December 16th</td>
<td>Final Exam (3:35-5:35)</td>
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