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Professional Experience

Executive Director for Regional and Intergovernmental Affairs

Southern Illinois University Carbondale- Office of the Provost (2019 to present)

Direct Provost report to Coordinate Enrollment Management Staff, Registrar, and Financial Aid Office to:

- Increase University Transfer Enrollment
 - Co-chair External Branding, Enrollment, Outreach Committee
 - Built official Community College Pathway Program for SIUC
 - Initiated pathways with area community colleges including City Colleges of Chicago
 - Developed early identification of transfer bound students with Community Colleges
 - Created shared database of transfer bound students for dual marketing and advisement
 - Reduced articulation delays and expand transfer guides
 - Expanded student scholarships (STARS) program with 7 City Colleges, wrote MOU
- Create Community College Reverse Transfer Program
 - Drafted MOU's for participating community colleges
 - Created signing and P/R events
 - Launched program with area community colleges and City Colleges of Chicago
- Expand University Outreach in Rural K-12 Districts
 - Awarded and administering 4 Illinois Board of Higher Education "Grow Your Own" Grants totaling \$1.2 million addressing the severe special education teacher shortage for hard to staff rural school districts throughout the state. Created 2 cohorts with off-campus mixed course delivery. Note, I am primary investigator with only 3 grants awarded state-wide.
- Initiate University Outreach to Chicago City Colleges
 - Implemented first city college transfer advisor campus and community tour
 - Secured private funding to host Chicago City College delegation
- Improve University Outreach with Down-state Illinois Community Colleges
 - Developed relationships for Chancellor and Provost with Community College Presidents and K-12 Administration, including an on-line teacher certification program.
 - Expanded 60 x 25 networks into southern Illinois
 - Launched SIUC Transfer Day (host targeted community college transfer students for campus tour, admission, and enrollment)
 - Secured private funding to launch initiatives
- Promote off-campus delivery of SIUC programs at Illinois Community Colleges
 - Worked with Extended Campus to identify grow opportunities
 - Identified partnerships and funding to support
- Public Service:
 - Illinois Comptroller – Local Government Advisory Board
 - Illinois Board of Education – Perkins V Grant sub-committee
 - Center for Rural Health and Social Service Development Advisory Board
 - SIUC Masters of Public Administration Advisory Board
 - Carbondale Business Development Corporation
 - Carbondale Chamber of Commerce, Economic Development

Executive Director for Regional and Intergovernmental Affairs
Southern Illinois University System- Office of the President (2014 to 2019)

Direct report to the System President to:

- Provide senior administrative counsel and administrative oversight of SIU System (\$900 million budget, 7,500 employees, \$103 million in grants & contracts, and 35,000 students) projects and public/private partnerships as initiated by System President and Board of Trustees
- Advanced university relations with Federal, state and local government officials
- Assisted with University media, communications, and system branding
- Drafted speeches and external presentations for the President and Vice Presidents
- Articulated university positions with elected federal, state and local policymakers and staff
- Researched, analyze, and assist in formulating higher education public policy, system budget, and public presentations
- Analyzed and track state and federal legislation
- Executed analytical budget, policy, and legislative research
- Developed lobbying messages and material
- Assisted with SIU Lobby Day in state capitol
- Supervised Senator Vince Demuzio Legislative Student Internship Program (diversity focus)
- Staffed Chancellor Search Committee and facilitated public forums (2015 & 2017)
- Developed, launched and administered System Great School S.I. initiative (expanded crisis interventions)
- Launched first SIU System/City/County Lobby Day in Washington D.C. (positioned Multi-Modal Center, recently awarded \$14 million)
- Advanced international recruiting partnerships, expanded degree pathways with community colleges
- Directed university relations with community colleges, Regional Offices of Education, and school districts
- Conducted periodic system analysis for President/Board to improve efficiency, effectiveness & accountability
- Support President in formulating, implementing and tracking strategic system goals
- Promote system, campus, and community economic development
- Cultivate major gift prospects, alumni, and friends of the university
- Supervise special projects assigned by President and Vice Presidents
- Serve as the President's representative on internal and external meetings, boards and committees including: Delta Regional Authority, Advance Illinois High School to College Transitions, Southern Illinois Collegiate Common Market, Carbondale Chamber of Commerce
- Board Member (Alternate) – Southern Illinois Collegiate Common Market Board of Directors
- Committee Member -Carnegie Campus/Community Engagement Committee
- Served as the President's representative on internal and external meetings, boards and committees including: Chicago Higher Education Compact, State of Illinois P-20 Council, East St. Louis Charter School

Executive Assistant to the President/ Director of External Affairs & Special Projects
Southern Illinois University System- Office of the President (2006 to 2014)

Direct report to the System President to:

- Drafted speeches and presentation material for the President
- Assisted President with external and internal media events and message development
- Charged with responsibility for all special projects of the President's Office
- Advanced presidential summit with community college presidents resulting in improved

- communication, collaboration and transfer enrollment
- Developed 4-year degree pathways with area community colleges for local Maytag, Continental Tire and Mums factory employees
- Assisted with Saluki Way campaign, including \$20 million Carbondale commitment in local funds
- Successfully created 8 System Service Centers at local Community Colleges to improve recruitment and transfer pathways that resulted in increased transfers from all participating Community Colleges
- Researched and drafted faculty conflict of interest policy
- Conducted analysis of Lake County University Center for programmatic inefficiencies
- Served on Chancellor's Student Recruitment and Enrollment Committee as President's proxy
- Conducted Carbondale campus academic analysis identifying curricular excess and inefficiencies
- Secured a \$300,000 state grant to create and directed student outreach centers in area community colleges
- Developed 4-year degree programming pathways for non-traditional, skilled trades and crafts that resulted in formal MOU's with local labor unions and the creation of off-campus student cohorts
- Directed successful student legislative lobby of hundreds of students restoring MAP Grant funding
- Graduated from the Delta Regional Authority Leadership Academy
- Collaborated with the Delta Regional Authority securing over \$500,000 in grants
- Secured \$350,000 for Touch of Nature Improvements
- Reverse Trade Mission Delegate sponsored by the Illinois Department of Commerce and Economic Opportunity

Assistant Vice Chancellor

Southern Illinois University Carbondale – Office of the Chancellor (2003-2006)

Direct report to Campus Chancellor to:

- Senior administration oversight and support to the Chancellor, Provost and Vice Chancellors
- Developed and supervised university wide emergency response and preparedness plans
- Assisted with media events and external communications
- Sustained alumni and major donor prospect cultivation for the Chancellor
- Directed all special projects of the Chancellor's Office
- Advanced Delta Higher Education Association inception
- Initiated annual K-12 administrators' breakfast/workshop
- Tracked and analyzed state and federal legislation
- Introduced Community College transfer student recruitment scholarships
- Managed executive administrative performance evaluations
- Assisted in implementation university strategic plan, goals, and strategies
- Provided budget analysis and formulation for Carbondale campus
- Chaired University Emergency Preparedness Committee
- Served on the Delta Regional Authority Leadership Committee
- Served on the university NCAA compliance committee

Assistant Vice Chancellor

Southern Illinois University Carbondale – Vice Chancellor for Administration (1999-2003)

Direct report to Vice Chancellor for Administration to:

- Supervised the daily operations of \$15 million-dollar budget with 122 employees: Police, Parking, Environmental Health & Safety, Shryock Auditorium, Arena Special Events, and Saluki Shuttle Bus Service
- Developed goals, policy, and budget, for administrative units
- Created and implemented a new university emergency response plan

- Implemented Patriots Act
- Assisted with Land Use Plan including creating inventory of SIUC properties
- Instituted building emergency response teams
- Initiated pedestrian crosswalk safety campaign
- Created Saluki Shuttle internal bus system
- Conducted S.W.O.T. and budget analysis of all departments
- Negotiated transfer of Arena operations to Athletics
- Represented university on external boards, committees, and Chambers of Commerce
- Served on Rural Transportation Committee
- Chaired University Threat Assessment Committee
- Chaired University Emergency Preparedness Committee
- Chaired Parking Appeals Committee

Director of Development

Southern Illinois University Foundation (1995-1999)

Direct report to largest college Dean to:

- Designed & implemented successful \$70 million Transportation Education Center capital campaign
- Top university fundraiser raising \$3.5 million in cash and \$8.1 in GIK from 1996 to 1999
- Graduated from Indiana University School of Fundraising
- Created first development plan for the college of Applied Sciences & Arts
- Secured millions in gifts from business, corporations, foundations, and individuals
- Established hundreds of major gift contacts, created alumni newsletter for CASA
- Raised over \$1 million to launch the Paul Simon Public Policy Institute
- Successfully funded the Dorothy Morris Gardens \$120,000

Legislative Research/Appropriations Analyst, Issues Staff, Campaign Staff

Illinois House of Representatives and Related Campaigns (1988-1995)

- Formulated billions in budget appropriations
- Analyzed, researched, and drafted substantive legislation (Counties & Townships)
- Staffed standing legislative committees (County & Townships, Human Services Appropriations)
- Budgeted state's largest operating departments totaling \$2.5 billion and 30,000 employees
- Analyzed, audited and appraised agency programs, personnel, equipment, and capital to improve efficiency
- Redesigned Illinois State Legislative (ISL) Budget manual/forms used by all state agencies
- Trained legislative interns and employees in legislative procedures, legislative analysis, and appropriations
- Managed constituent relations, press releases, and events

Teaching

Adjunct Faculty, Masters of Public Administration

Southern Illinois University, Carbondale (2014 to present)

(Budgeting, HR, Leadership, Organizational Theory, Policy Analysis, Performance, Accountability)

- POLS 546 Leadership in Public Administration (Spring 2021)
- POLS 543 Human Resource Management (Spring 2021)
- UCOL 101 4 Sections of Freshmen Orientation & Counseling (Fall 2020)

- POLS 542 Public Budgeting & Fiscal Management (w/ Stewart) (Fall 2020)
- EAHE 551 Policy and Politics in American Education Systems (w/ Colwell) (Fall 2019)
- POLS 542 Public Budgeting & Fiscal Management (w/ Stewart) (Spring 2019)
- POLS 542 Public Budgeting & Fiscal Management (w/ Stewart) (Spring 2018)
- POLS 542 Public Budgeting & Fiscal Management (w/ Stewart) (Fall 2017)
- POLS 398 Demuzio Legislative Internship Program (Spring 2017)
- POLS 395 Internship in Public Affairs (Fall 2016)
- POLS 398 Demuzio Legislative Internship Program (Spring 2016)
- POLS 390 Readings in Political Science (Spring 2016)
- POLS 340 Intro to Public Administration (Fall 2015)
- POLS 390 Readings in Political Science (Fall 2015)
- POLS 398 Demuzio Legislative Internship Program (Fall 2015)
- POLS 398 Demuzio Legislative Internship Program (Summer 2015)
- POLS 391 Model Illinois Government (Spring 2015)
- POLS 398 Demuzio Legislative Internship Program (Spring 2015)
- POLS 594 Pre-professional Seminar Public Administration (Spring 2015)
- POLS 340 Introduction to Public Administration (Fall 2014)
- POLS 398 Demuzio Legislative Internship Program (Fall 2014)
- UCOL 101 Freshman Orientation (Fall 2012)

Research & Presentations

- *Unreserved Fund Balance Management Practices in US Counties* (book chapter under review)
- *Illinois Funds, Are Illinois Local Governments Adopting Investment Policies* (In Progress)
- *Property Tax Extension Limitation Legislation and Local Government Fund Balance Management: Case of Illinois Counties*
Midwest Political Science Association Annual Conference (Spring 2019)
- *Are Counties Adopting Fund Balance Policies or Do They Operate in a Void*
Southern Political Science Association Annual Conference (Spring 2018)
- *A First Look Nationally at County Fund Balance Policies*
Midwest Political Science Association Annual Conference (Spring 2018)
- *State Oversight and Fund Balance Policies: An analysis of local government savings*
Southern Political Science Association Annual Conference (Spring 2017)
- *State Oversight and Fund Balance Policies: An analysis of local government savings*
Mid-West Political Science Association Annual Conference (Spring 2017)
- *Top 10 Tips for Managing Budgets in Tough Times*
SIU System New Administrators Retreat (Fall 2016)
- *Successful Public/Private Downtown Development Strategies*
SIU President Advisors Council (Spring 2016)
- *Conflict of Interest and Corruption in the States*
Southern Illinois University, PhD Dissertation (Spring 2014)

Ph.D. Defense Committees

Tony Wilson, "Mastering Math in Vocational Classes" (Spring 2021)

Publications

- *State oversight and local government savings: An analysis of Illinois county fund balance policies*

Paul Simon Public Policy Institute Paper #51
Southern Illinois University

(Spring 2018)

- *Conflicts of Interest and Corruption in the States*
Southern Illinois University PhD Dissertation

(Spring 2014)

Labor Relations Experience

- Labor Dispute Arbitrator (Union County Government vs local labor union)
- Faculty Contract- Trico Community Unit School District
- Support Staff Contract- Trico Community Unit School District
- Faculty Contract- Trico Community Unit School District
- Support Staff Contract- Trico Community Unit School District
- Faculty Contract- Trico Community Unit School District
- Support Staff Contract- Trico Community Unit School District
- Faculty Contract- Trico Community Unit School District
- Support Staff Contract- Trico Community Unit School District

Civic Experience

- Jackson County Building Commissioner (2018-Present)
- Township Supervisor, Ora Township (2017-Present)
- Illinois Comptroller Local Government Advisory Board (2017–Present)
- Carbondale Business Development Corporation (2016-Present)
- Jackson County Board (of Supervisors) - District 1 Representative (2015-2017)
\$38 million annual budget, 253 employees, served on Finance & Administration, Real Property; Information & Technologies, Human Resources Committees, Chair of County Zoning Committee
- SIU East St. Louis Charter School Board Member (3 years)
- Trico Community Unit School District 176 School Board President (10 years)
(1,000 students, 120 employees, \$9 million annual budget,)
- St. Luke Lutheran Church Council (10 years, currently serving as president)
- Poshard Foundation for Abused Children (10 years)
- Trico Area Youth League Board of Directors (6 years)
- Trico Area Little League Baseball Coach (6 years)
- Carbondale Main Street (8 years)
- Carbondale Chamber of Commerce Committees (10 years, currently serving)
- Central & Southern Illinois Synod Council of the Evangelical Lutheran Church of America (8 years)

Education

- Ph.D. Political Science
Southern Illinois University, Carbondale, IL
- Masters of Public Administration
Southern Illinois University, Carbondale, IL
- Bachelor of Arts - Political Science
Southern Illinois University, Carbondale, IL

Certificates

- Harvard Kennedy School of Government, Executive Education/Authentic Leadership Program

(Graduate Fall 2017)

- Delta Regional Authority Leadership Institute (Graduate of 12-month program 2006)
- Indiana University School of Fundraising- Certified Fundraiser (Graduate of 4 comprehensive courses)
- Emergency Crisis Management ICS/EOC
- Illinois Open Meetings Act
- University Employee Ethics Training
- University Title IX, VAWA and Clery Act
- University Sexual Harassment Training
- University Campus Security

Professional Associations

- Government Finance Officers Association
- Township Officials of Illinois
- Southern Political Science Association
- The American Society for Public Administration
- Illinois Association of School Boards
- Illinois Association of County Board Members
- National Association of College and University Business Officers
- Delta Regional Authority Leadership Network
- National Society of Fundraising Executives